

## HIKING CLUB CALENDAR CHECKLIST

Document is landscape	√
Your name and period # are in a one-line header (Insert > Header)	√
Work fits on one page – no blank 2 <sup>nd</sup> page..	
Border around the page is properly formatted <b>and below the header.</b>	√
You have a Legend, with the table outline removed	√
You have a minimum of 25 hikes	√
You have a minimum of 5 hikes that are more than one day (use Merge Cells)	√
Your table has a design applied to it	√
The title is in Word Art	√
You have a minimum of 3 graphics, properly wrapped	√
<b>TOTAL POINTS OUT OF 20:</b>	<b>20</b>

## Standards-Based Rubric

<b>DESIGN ATTAINMENT</b>	<b>Exemplary</b>	<b>Accomplished</b>	<b>Developing</b>	<b>Beginning</b>
Technical Quality	All well composed	Mostly well composed	Somewhat composed	Composition inconsistent or not attempted
POINTS AVAILABLE	10	8	6	4
<b>QUALITY OF PRODUCTION</b>	<b>Exemplary</b>	<b>Accomplished</b>	<b>Developing</b>	<b>Beginning</b>
Message Conveyance	Always held my interest	Mostly held my interest	Somewhat held my interest	Uninteresting throughout
POINTS AVAILABLE	10	8	6	4
<b>TOTAL SCORE</b>				